



Exhibitors - Your responsibilities

As an exhibitor, you have an important responsibility to ensure that all the work at height taking place under your control, is carried out in accordance with the law.

Your designers: When planning a space at an event, your designer has responsibility under The Construction (Design and Management) Regulations, to consider the need for work to be carried out at height at all stages from building to dismantling the structure. They should design out the need to work at height if possible.

Your contractors and sub-contractors: Your contractors and any sub-contractors should work safely at all times. They have many important responsibilities including the following:

- Ensuring no work is done at height if it is safe and reasonably practicable to do it in another way not involving work at a height.
- Taking into account the risk assessment carried out for the activity.
- Ensuring the equipment for work at a height is appropriately selected.
- Ensuring all work at height is properly planned and organised. This will require co-operation and communication between all parties.
- Taking into account work conditions (including the weather) that could endanger health and safety.
- Ensuring those working at height are trained and competent. The requirements for training and competence will depend on the work being done.
- Ensuring the place of work is safe. Temporary platforms should be designed by a competent person and built by trained and competent people. Existing places of work, should be reviewed to see if any measures are needed to ensure compliance with the Work at Height Regulations. All equipment and temporary structures must comply with the detailed requirements of Schedules 2 to 6 of the Regulations as appropriate.
- Following The Work at Height Regulations which require inspections of workplaces and equipment, including any fall prevention equipment.
- Paying particular attention to any fragile surfaces to prevent falls or to minimise the distance and effect of a fall.
- Ensuring where a falling object could cause injury, they must do all that is reasonably practicable to prevent anything falling. Where this is not possible, they must make sure that no one is injured by anything falling.
- Where ladders are used, these must be industrial, not domestic quality.
- Ensuring plans are in place for emergencies and rescue



Exhibitors - Your responsibilities

Your own staff: Your own staff have an important role to play and may themselves be working at a height when attending the event. They should:

- Report any safety hazard they identify to you.
- Use the equipment and safety devices supplied or given to them properly, in accordance with any training and instructions (unless they think that would be unsafe, in which case they should seek further instructions before continuing).
- Always work in a safe way and not take any short-cuts e.g. Standing on a chair or table to fix something to a wall or adjust a banner.



STOP THE DROP